

# Exam in PC labs : Documentation for students

October 05, 2017

## Background

Exams using PC-labs is based on a new system developed during 2017 for computer based exams, called "Tentamenssystemet". Using this system it is possible to have anonymous exams in computer rooms. This document has been written by Måns Magnusson<sup>1</sup> and Oleg Sysoev<sup>2</sup>.

## Before the exam

### At least two (2) work days before exam

#### If students are allowed to use their own material:

- Send the extra material to the teacher as a zip-archive in the way the teacher species. **The formats that are allowed are .zip or .7z.** The zip-archive must be protected by a password.
- **NOTE!** A Word or PDF document of maximum 100 pages (minimum font size 10) including pictures is allowed.
- **NOTE!** Inform the teacher about the password of the zip archive.

## During the exam

### Just before the exam

- You should get an exam account and password from the exam guards.
- Log in into the exam system and follow the instructions that appear.
- **NOTE!** Do not use your own LiU account, only the account handed to you by the exam guards
- **NOTE!** Read the messages that appear carefully!
- Copy the exam and extra material from the folder **Exam Hand-out** on dekstop to a new folder on drive Z:\.

#### If students are allowed to use their own material:

- Copy you zip-archive from the folder **Exam Hand-out** to a new folder on drive Z:\.
- Unzip your archive by right clicking the file, select 7-zip, extract files...

### When you are done with the exam

- Save solution to the exam in the requested in exam instructions format with the file name <your exam account>\_<own file name if needed>.<format> at the following place: **Exam Hand-in** (On desktop)
- **NOTE!** Solutions or file names are not allowed to include your name in any way.

## Exam rules

- During the exam it's not allowed to:
  - log into your own LiU account
  - write your name in solutions or file names
  - log out from the computer before the exam is done and copied to **Exam Hand-in**
  - communicate in any way with other students
  - use an USB memory
  - use internet
  - log into two or more computers